

Bamburgh Pavilion Hiring Agreement

This agreement dated ___/___/___ between Bamburgh Pavilion Association and the hirer named below is for the hirer, on payment of the fee shown below, to use all or part of the pavilion for the purpose set out below.

Hirer: Organisation: Contact: Address: Telephone no: E-mail:	Rooms hired (please tick as applicable) Main Hall Changing Rooms <input type="checkbox"/> Kitchen <input type="checkbox"/> Equipment required: (please tick as applicable) Additional tables and chairs Glasses Cups and saucers
Purpose of hire: (brief description of event)	Period of hire:
Number attending:	Date:
From:	To:
Is alcohol to be sold? Yes / No If so, the hirer must produce the Licensing Authorities permission before the period of hire. No alcohol to be sold after 23:30 and all events must end by midnight .	
Hiring fee payable to Bamburgh Pavilion Association before the date the premises are to be hired: hours at £..... per hour Total £..... A deposit of £50.00 is payable at the time of arranging the hire. This will be returned to the hirer after the event, provided that all the conditions of hire have been met, particularly that no damage has been caused and that everything has been cleared away and tidied.	
Declaration by hirer: I / we enclose a deposit of £50.00. I / we accept the standard conditions of hire of which I / we have been provided with a copy.	

Signed: _____ **Date:** _____

Hirer or authorised representative

Signed: _____ **Date:** _____

For Bamburgh Pavilion Association

This agreement is subject to the standard conditions of hire.

The key for the pavilion can be collected from the Reception desk at the Victoria Hotel, Bamburgh. The Committee for Bamburgh Pavilion would be very grateful if you could inform us of any breakages which may have occurred or of any problems you may have had during the use of the Pavilion.